

**MONTEREY FIRE SAFE COUNCIL
BOARD OF DIRECTORS
MEETING MINUTES September 24, 2009**

Meetings are held on the last Thursday of the month at 10:45 AM following the regular 9:00 AM Fire Safe Council meeting at the California Department of Forestry & Fire Protection, Expanded Dispatch Center, 2221 Garden Road, Monterey, CA 93940 – (831) 333-2600.

Monterey Fire Safe Council Website: www.FireSafeMonterey.org.

1. **CALL TO ORDER:** The meeting was called to order by Chair Rob Thompson at 10:50 AM..
 - a. Board members present were: Sarah Godfrey (BSLT), Penny Vieregge (Big Sur), Jeanie Lewis (RRV/HOA), Mike Caplin, Bob Taylor (Cal Fire), Peter Harris (USFS), Richard Ravich (Big Sur), Miguel Errea (MCCA), Rob Thompson (TWM)
 - b. Board Members Absent were: Lonni Trykowski (RTG/HOA), Mike Chiodini (BLM)

2. **REVIEW OF MINUTES:** Minutes from the Jul 30, 2009 Regular Board meeting were reviewed:

MOTION TO ACCEPT THE MINUTES AS PRESENTED MADE BY Peter Harris second Sarah Godfrey. APPROVED. .

3. **CORRESPONDENCE:**

A. Gary Patton – Copy of a letter to the Board of Supervisors from the Sierra Club threatening a law suit around the possibility of the County CWPP being signed off without a CEQA review. At a previous meeting with Cal Fire legal council and attorney Silkwood it was felt that a CEQA review was not required. **ACTION: SARAH GODFREY TO SET UP A MEETING WITH BSLT, SHIRLEY EDWARDS AND THE MFSC/MC2WG TO CLARIFY LEGAL STANDING** (See Steering Committee minutes). **ACTION: BOB TAYLOR TO E-MAIL A COPY FOR THE SECRETARY’S RECORDS.**

4. **TREASURER’S REPORT:** Checking: \$3405.61 Savomgs” \$8967/77

Partington and the CWPP are paid off,

The Bank withdrew \$15 on grounds that are balance fell below the required amount. In the past this has been waived since we are a non-profit. Upon inquiry the bank representative replied that the rule has been changed since the Bank needs the money. **ACTION: JEANIE L. WILL TALK WITH CHUCK WINGE TO TRY TO GET OUR \$15.00 BACK.**

MOTION TO ACCEPT THE TREASURER’S REPORT MADE BY PENNY VIEREGGE SECOND DICK RAVICH. APPROVED,

Authorization and Payment of Invoices:

BirdWing Designs (Website)	\$71.40
Secretary Vieregge	\$288.75

. Again the subject of Grant applications arose. Who is doing this needed task? *MOTION THAT WE ENGAGE CINDY REEVES AS ADMINISTRATIVE ASSISTANT WHO WOULD ALSO LOOK INTO THE POSSIBILITY OF APPLYING FOR FEDERAL GRANTS WAS MADE BY DICK RAVICH SECOND PENNY VIEREGGE. APPROVED. ACTION: ROB THOMPSON TO CONTINUE CONVERSATIONS WITH CINDY R. AND REPORT TO THE BOARD.*

5. **COMMITTEE REPORTS:** See Steering Committee Minutes
 - A. Strategic Planning Committee: (See Steering Minutes)

B. Public Information:

Website: There was a discussion on confusion regarding the Council's name. Monterey Fire Safe Council means Fire Council for Monterey County. However, it can also imply Fire Council only for the city of Monterey. To include the word County in our title might give the impression that we are a County agency. This discussion is tabled until after we hire an Administrative Assistant.

Fire Wise Workshops: (See Steering Committee minutes)

Grant Workshops: There was discussion on the need to offer Grant Application Workshops in 2010. Amber Gardiner's position is now held by Dave _____? who leaves October 1st. The position will then be held by Randy Richter. **ACTION: ROB T. TO COMMUNICATE WITH DAVE (916-648-3614) BEFORE OCTOBER 1ST.**

MC2WG: (See Steering Committee Minutes)

6. **PROJECT SUMMARIES:** (See Steering Committee Minutes)

Big Sur: Steve Daus submitted a breakdown of administrative expenses based on MFSC being assigned 10% of the Grant. A discussion followed about the percentage of Grant money taken by MFSC. It was decided that between 10% and 15% would be the amount to be decided on a case to case basis involving the size of the Grant. On Sarah G.'s suggestion, the Board agreed that 15% from the Big Sur Grant would be correct. No action was taken., Sarah Godfrey gave a summary of the meeting of 9/17/09. The Board, with Sarah G. went over the RFP she had written. A few changes were made particularly emphasizing that the Council is non-profit made up of private individuals with public agencies involved in an advisory position only and changing the budget amount to \$35,000. The completed RFP shall be put on the Website by tomorrow (Sept. 25th) to give a full month before consideration by the Board. If few responses this can be done at the October meeting. If many responses, a special Board meeting will be called. **ACTION; SARAH TO PUT ROB THOMPSON'S ADDRESS FOR THE RETURN APPLICATIONS. ACTION: DICK RAVICH TO CHECK WITH CHIEF KARSTENS TO CLARIFY OWNERSHIP OF PRELIMINARY WORK DONE BY STEVE DAUS (who was hired by the Brigade).**

7. **OLD BUSINESS:**

A. Financial Overseer: Auditing Service Proposal: **ACTION: PAM PECK AND CHUCK WINGE TO ATTEND THE OCTOBER BOARD MEETING FOR FINALIZATION OF THEIR ROLES.** We shall develop parameters. Cuck W. shall be paid out of the general fund. If we limit the Project Manager to \$3000 we would have an extra \$3000 for financial oversight.

B. Big Sur Manager Contract: (Steve Dause) (No Action Taken)

8. **NEW BUSINESS:**

9. **THE GOOD OF THE ORDER:** Board of Directors: Mike Caplin offers to replace former Board Member Bob Sayers. **MOTION TO ACCEPT MIKE CAPLIN AS A WORKING BOARD MEMBER MADE BY PENNY VIEREGGE SECOND DICK RAVICH. APPROVED. ACTION: PENNY V. TO UPDATE THE DIRECTOR'S MANUAL AND GIVE TO MIKE C.**

ADJOURNMENT: MOTION FOR ADJOURNMENT MADE BY DICK RAVICH SECOND PENNY VIEREGGE. APPROVED. The meeting was adjourned at at 12:26 PM

. NEXT MEETING – OCTOBER 29, 3009

Respectfully submitted,

Penny Vieregge, Secretary, MFSC